

RACECOURSE CERTIFICATION INSPECTION FORM

This Inspection, in accordance with Rules 2, 4A and 6 of the Rules of Racing – effective April 2010, will form part of the Certification Procedure of the Certification Body. The requirements set out in this form are derived from the Rules of Racing listed and can be cross-referenced in the accompanying related Rules of Racing document - Appendix A.

A licensed racecourse will be notified by the Certification Body of the GBGB in advance of an Inspection. An Inspection will commence immediately prior to the start of kennelling at the selected meeting. This Inspection is to be carried out by the Area Stipendiary Steward and will be reviewed by the Senior Stipendiary Steward. A verbal report will be given to the Authorised Representative of the Racecourse or an agreed alternative licensed by the racecourse at the end of the Inspection and written confirmation of any non-compliance will be forwarded, by the Senior Stipendiary Steward within seven days of the Inspection.

Name of Inspector:	<input type="text"/>	Name of Racecourse:	<input type="text"/>
Date of Inspection:	<input type="text"/>	Type of Meeting:	Non-BAGS <input type="checkbox"/>
Arrival Time:	<input type="text"/>		BAGS <input type="checkbox"/>
Departure Time:	<input type="text"/>		

Each comment box on this inspection form should clearly indicate the conclusion drawn by the Inspector regarding compliance in each section, or reasons for non-compliance, with reference to the Rule numbers stated.

1 - Opening Meeting

The Area Stipendiary Steward will make themselves known to the Authorised Representative or Racing Manager, if appropriate, and outline the purpose and schedule of their pre-notified visit and confirm that the findings will remain confidential between the GBGB and the Racecourse.

Name of Racecourse Employee present:	<input type="text"/>
Job Title:	<input type="text"/>
Name of Authorised Representative (if not same as above):	<input type="text"/> (Rule 5)
Job Title:	<input type="text"/>

Comments about Opening Meeting:

2 - Veterinary Services

The Veterinarian

Name of attending Veterinarian: (Rule 7)

What is the Veterinarian's GBGB Licence and/or RCVS Number? (Rule 7)

At kennelling did the Veterinarian inspect each greyhound after Identification? Give details of number of greyhounds witnessed: (Rule 113)

Did the Veterinarian remain on site for the duration of the meeting? Give details as witnessed: (Rule 116)

Has the Vet's register been kept up to date since last visit? (Rule 116)

Give the details of two greyhounds listed in the injury records to include: date, distance, identification, injury & treatment: (Rule 61)

How does the Veterinarian report any sickness, lameness or indisposition of a greyhound to the Local Stewards, as per Rule 61?

Veterinary Treatment Room

When inspecting the facilities check thoroughly the working order of all items. This includes the opening and closing of all locked doors or cupboards, running taps and turning on of heating/cooling equipment.

Is the room clean and does it have walls and floors with an impervious and easily cleanable surface?	Yes / No	(Rule 110B)
Is the room lockable?	Yes / No	(Rule 110B)
Is the room well lit?	Yes / No	(Rule 110B)
Is the room heated and ventilated?	Yes / No	(Rule 110B)
Does the room have hot and cold running water?	Yes / No	(Rule 110B)
Does the room have an examination table suitable for examining greyhounds?	Yes / No	(Rule 110B)
Does the room have a lockable cupboard suitable for the storage of veterinary medicines?	Yes / No	(Rule 110B)
Does the room have a fridge suitable for the storage of veterinary medicines?	Yes / No	(Rule 110B)
Is the room adjacent to the Racing Paddock?	Yes / No	(Rule 110B)
Does the room have a chest freezer suitable for the storage of a greyhound carcass?	Yes / No	(Rule 110B)
Is the room kept clean and tidy?	Yes / No	(Rule 110B)
Does the room have a kennel which complies with the Racecourse Executive's requirements in relation to kennels and which is within reasonable proximity to the room used for emergency Veterinary cases?	Yes / No	(Rule 110B)
Does the room have instruments, steriliser, drugs, dressings, cadaver bags, sharp disposal container etc. Which shall be provided by the Vet and paid for by the Racecourse Executive?	Yes / No	(Rule 110B)
Is there a telephone link between the Treatment Room and the Stewards Box?	Yes / No	(Rule 110B)
Is a monitor installed to provide CCTV of the Racing?	Yes / No	(Rule 110B)
Is a speaker provided that is connected to the PA system?	Yes / No	(Rule 110B)
Is the room for the sole use of the attending Vet at all times?	Yes / No	(Rule 110B)

Comments about Veterinary Services:

3 - Racing Paddock

All licensed Paddock and Kennel areas used for racing and trialling must be inspected.

Kennelling

State the name of the Senior Paddock Steward on duty: (Rule 7)

What time is the first race/trial at the meeting? (Rule 112)

What time did kennelling commence, as witnessed? (This must be no longer than 1 hour 45 minutes prior to the first race time stated above) (Rule 112)

What time did kennelling finish, as witnessed? (This must be at least 30 minutes prior to the first race time stated above) (Rule 112)

Is there a later kennelling for additional runners? Yes / No (Rule 112)

What time is the additional kennelling? (This must be between 30 minutes and 1 hour 45 minutes prior to the race time stipulated below) (Rule 112)

What time races are these additional greyhounds running in? (Rule 112)

Weighing

What quantities of greyhounds were observed being weighed in?

Was the greyhound Identified before or after being weighed on the scales? (Rule 113)

How thoroughly and by what method was the greyhound Identified as stipulated in Rules 31, 38, 40, 41 & 113?

Please state the method for allocating the kennel numbers as stipulated in Rule 113:

Give the name and position of the Identification Official for the meeting? (Rule 39)

Has the Identification Official been named on the recorded weight sheet? Yes / No (Rule 113)

Check a sample of the Identity books for greyhounds running at that meeting for compliance with Rule 36 and give names here: (Rule 36)

At the end of the kennelling procedure were all the greyhounds locked in the kennel without any access to food or water in accordance with Rule 113 (iv) and 114? Give details of kennel numbers checked:

(Rule 113 & 114)

Pre-Race

Give times of the Races and number of greyhounds observed:

Were all the greyhounds inspected immediately prior to their race/trial by the Veterinarian? Yes / No (Rule 116)

Give the name and position of the Licensed Official who identified the greyhounds immediately prior to the race?

(Rule 115)

Were the greyhounds checked for an identifiable microchip? Yes / No (Rule 115)

Were the greyhounds muzzled and jacketed at the time of identification? Yes / No (Rule 115)

Give the name and position of the Licensed Official who checked the muzzles and jackets prior to the race?

(Rule 115)

Where did the check of the muzzles and jackets take place?

(Rule 115)

How many minutes prior to the race did the greyhounds leave the paddock? (An inspector should report on at least three races in relation to this Rule)

(Rule 125)

Give the name of the Starter on duty for the meeting:

(Rule 7)

Were the correct procedures as described in Rules 124, 129 & 130 carried out by the starter? Yes / No (Rule 124, 129 & 130)

Post-Race

Give times of the Races and number of greyhounds observed:

Did the greyhounds remain under the surveillance of a Local Official immediately after their race/trial? Yes / No (Rule 117)

What measures are in place to ensure that a greyhound only leaves the paddock with the permission of the Local Stewards as stipulated in Rule 117?

Comments on Racing Paddock:

4 – Racing Paddock and Kennels

Is the Racing Paddock, including the Racing Kennels in a secure enclosed area? What security measures are in place? (Rule 109)

Is the kennel and paddock area adequately lit to allow safe examination and handling of a greyhound? Yes / No (Rule 109)

If installed after 6 April 2010, are the minimum sizes of all kennels 136cm long, 87cm wide and 110cm high internally? Yes / No (Rule 109)

Are the kennels occupied by no more than one greyhound at a time? Yes / No (Rule 109)

Do the kennels have walls and floors with a cleanable surface? Yes / No (Rule 109)

Are the kennels cleaned between use? Yes / No (Rule 109)

Do the kennels provide a comfortable area for the greyhound to lay? Yes / No (Rule 109)

Do the kennels allow a greyhound to be observed when inside? Yes / No (Rule 109)

Are the kennels constructed so as to minimise any risk of injury to a greyhound? Yes / No (Rule 109)

Do the kennels have a regular flow of clean air, whether by natural or artificial means, to allow sufficient ventilation for a greyhound? Yes / No (Rule 109)

Does the kennel are have an ambient temperature suitable for greyhounds just raced? Yes / No (Rule 109)

Are the kennels disinfected and dried between days on which races, trials or sales trials take place? Yes / No (Rule 109)

Give the name and position of the Licensed Official who examined the kennels immediately prior to the meeting? (Rule 110A)

Are there any instances when the Paddock Steward leaves the Paddock unattended at any time, if yes provide explanation below? Yes / No (Rule 110A)

How many Licenses were checked in the Racing Paddock by Local Officials? (Rule 111)

Give the details of two licence holders checked in the Paddock (if no licenses were checked the Inspector should check two licence holders): (Rule 111)

Comments about Racing Paddock and Kennels:

5 - Racecourse Equipment

Have any changes been made to the racing circuit in the last 12 months? If yes, is a copy of the measured distances carried out by a qualified surveyor available? (Rule 121)

Give details of a valid annual calibration certificate for the weighing scales: (Rule 113)

Are the starting traps of a pattern approved by the GBGB? Yes / No (Rule 120)

Have any new starting traps been introduced in the last 12 months? Yes / No (Rule 120)

Do the Trap numbers start with 1 by the inside rail and work outwards in numerical order? Yes / No (Rule 71)

What provisions are in place to cover a breakdown of the Starting Traps? (Rule 120)

Greyhound Board of Great Britain



Give the name and position of the Licensed Official who checked the Starting Traps immediately prior to the Meeting?

(Rule 120)

Give the name and position of the Licensed Official who checked the Handicap Traps immediately prior to the Race?

(Rule 72 & 122)

Are the Starting Traps opened using an Automatic Start?

Yes / No (Rule 123)

If Hurdles are in use, are they of a size and pattern approved by the GBGB?

Yes / No (Rule 135)

Are the hurdles maintained in a satisfactory condition?

Yes / No (Rule 6)

Are the racing jackets being used of a pattern approved by the GBGB as described in Rule 118?

Yes / No (Rule 118)

Were all the racing jackets used in a particular race of the same type?

Yes / No (Rule 118)

Were the muzzles used of a pattern as described in the Rules of Racing?

Yes / No (Rule 119)

Comments about Racecourse Equipment:

6 - Racecard

The Inspector should check the details published in the Racecard for the meeting are as stipulated in Rule 108 of the Rules of Racing and enclose a copy. Any findings should be noted:

7 - Local Stewards

State the name of the Local Officials in attendance and their positions:

(Rule 103)

State the name of the Local Stewards that have read the Animal Welfare Act:

(Rule 102A)

State the name of the Hare Controller in attendance:

(Rule 134)

Was the hare driving to a satisfactory standard? Give number of races witnessed.

(Rule 134)

Are the people named above listed in the Racecard?

Yes / No

(Rule 108)

Give the name and position of any local official that is licensed to any other racecourse or a Trainer:

(Rule 10)

Give details of any licence holders at this Racecourse that own greyhounds:

(Rule 13)

Give details of any temporary Local Official appointments been made for today's meeting as described in Rule 104:

(Rule 104)

What security measures are in place to ensure the Local Stewards control the conduct of all licence holders at that Racecourse?

(Rule 105)

Give details of the Photo-finish equipment in operation and whether the quality of image obtained was satisfactory:

(Rule 138)

How are the trap numbers publicly displayed for each greyhound in each race?

(Rule 126)

Was a two minute signal given to the public prior to any race? What race was it?

(Rule 128)

State the name of the Local Officials hand-timing with a stopwatch:

(Rule 138)

With whom did the Judge confirm the Order of Finish?

(Rule 142)

Did the Racing Manager or their Deputy watch every Trial or Race at that meeting, as witnessed during the inspection?

Yes / No

(Rule 141)

Give details of any cause to change or vary the arrangements for that Race meeting:

(Rule 107)

Comments on Local Stewards:

8 - Competency Assessment

Identification

State the name of a Licensed Official trained to mark up a greyhound:

(Rule 33)

Provide the names of two greyhounds previously marked up by this Licensed Official that are racing at the current meeting and verify the markings and microchip ID:

(Rule 33)

Sampling

How many valid sample kits and blood sample kits are available for use?

Blood

Sample

State the name of a Licensed Official to oversee the obtaining of samples:

(Appendix IV)

If a sample was taken the Inspector will witness the Licensed Official sampling a greyhound, as stipulated in Appendix IV of the Rules of Racing, and provide comments (enclose a copy of the sample form) or else ask the above named official to demonstrate their knowledge of the procedure:

Racing Office Systems

Does the Racing Manager have adequate facilities to operate the Racing Office System and provide information for the National Form Database within the timescales set out in Rules of Racing?

Yes / No

(Rule 189 & 190)

What procedures are in place to ensure that all staff are trained to use the Racing Office System as stipulated in Rule 189?

The Inspector will witness the Racing Manager, or in their absence their Deputy, operating the Racing Office System and provide comments below:

Comments on Competency:

9 – Reporting

Give details such as time, date, name of greyhound in each instance:

A copy should be provided to the Inspector of the schedule of meetings for the current month.

(Rule 194)

A copy should be provided to the Inspector of a receipt from the National Form Database relating to your Advance and Final version of the current Race Meeting.

(Rule 194)

A copy should be provided to the Inspector of a receipt from the National Form Database relating to the Trial card from the current or most recent Trial Meeting.

(Rule 194)

A copy should be provided to the Inspector of a receipt from the National Form Database relating to a race or trial result of the current Race Meeting.

(Rule 194)

A receipt should be provided to the Inspector of a detail report for a greyhound that has been reported to the Racing Manager in the following circumstances:

(Rule 195)

a) Earmark Discrepancy (See also Rule 34) - not essential

b) Death (see also Rule 62)

c) Retirement

d) Disqualification

e) Clearing Trial

f) Bitch in season, spayed, whelped a litter, suppressed or false heat

g) Vaccination

h) Re-Microchipping – Not essential

What procedure is in place for recording information from Trainers, Owners or Vets regarding the sickness, lameness or indisposition of a greyhound as stipulated in Rule 61?

What procedure is in place to record a disease outbreak at a trainers kennel as stipulated in Rule 59?

What procedure is in place to ensure that all greyhounds are vaccinated as stipulated in Rule 60?

Comments on Reporting:

10 - Summary

A brief summary of any findings, any further comments or observations relating to this inspection:

Any other supporting documents (give details):

11 - Closing Meeting

The Inspector will hold a Closing meeting with the Authorised Representative or Racing Manager, if appropriate, and a verbal report on the findings of the Inspection will be provided along with confirmation of the confidentiality of the findings remain between the GBGB and the Racecourse. Any non-compliance issues will be communicated in writing by the Senior Stipendiary Steward within seven days. The Authorised Representative or delegated Racecourse Employee is required to sign this document to confirm that the Inspection took place and that a verbal report was received.

Signed by Inspector:

Signed by Authorised Representative or delegated
Racecourse Employee named in Section One:
